Date: April 17, 2012

Mr. Moses Hampton  
President, CEO, CFO, XXOO, EVOO

Talbot Thingamajig Inc.

Dear Mr. Moses Hampton:

I would be a good candidate for the foreign position in Dubai for Thingamajig Inc because of my interest in the Arabic culture and my prior knowledge of Arabic culture. During my seven weeks of learning about the Arabic business culture, I hope to continue my education about the Arabic culture, and to learn some skills and phrases that will be needed in order for me to successfully represent Talbot Thingamajig in Dubai. I chose Arabic as my culture because it is very unique and different from our society. Also, although I know some basic information about the Arabic culture, I feel like I have only scratched the surface of their culture. I would make a great representative for your company because I am dedicated to my work and will ensure that I will make a good reputation for Talbot Thingamajig in Dubai. I hope that you seriously consider my name for this position. Thank you for your time.

Sincerely,

Ryan Govi  
Future Talbots Thingamajig Inc. foreign representative